

PRINT SETTINGS OF JOB ADS

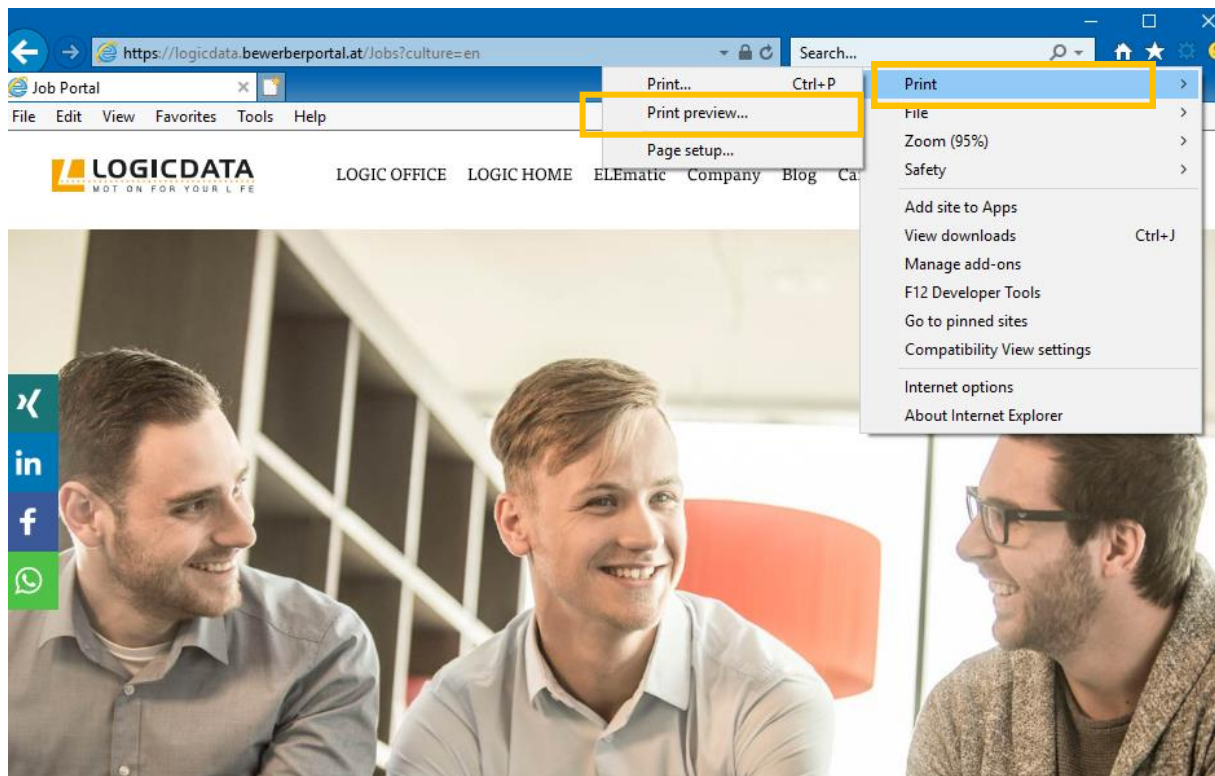
Short manuals

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In Internet Explorer

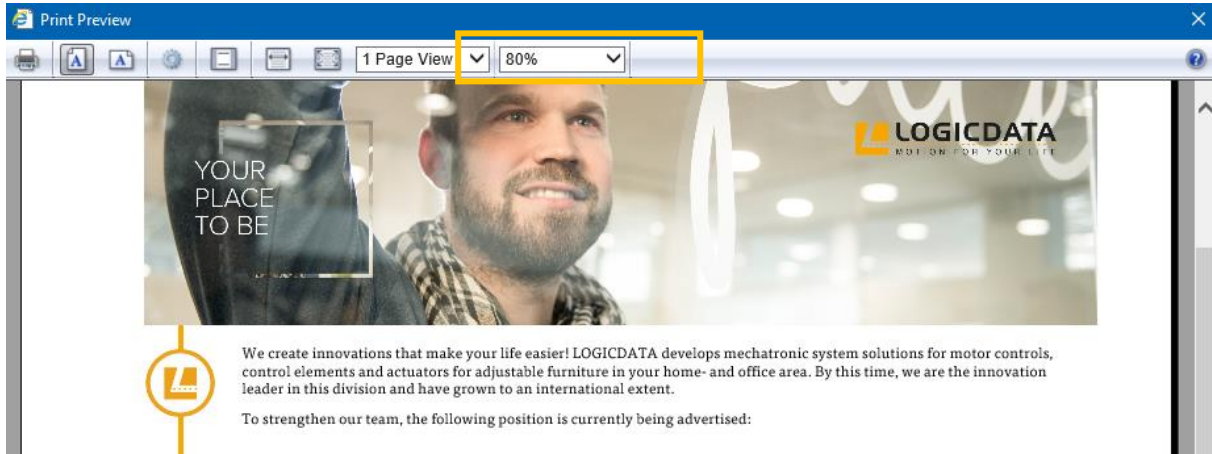
1. Please open the **print preview** in **Internet Explorer** or any other browser.



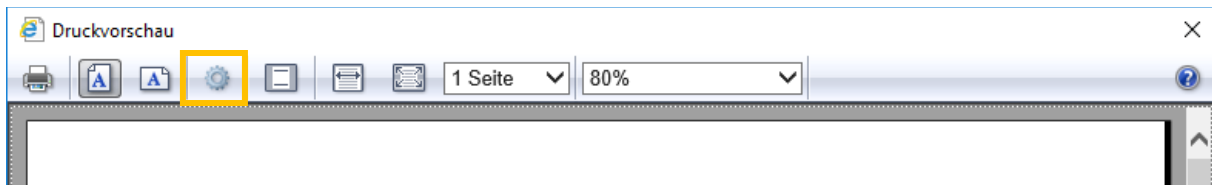
2. Once you have arrived here, please click on "resize" or "shrink". This causes a zoom that tries to display the text as legible as possible (hides graphics, sets font colours to black, etc.).



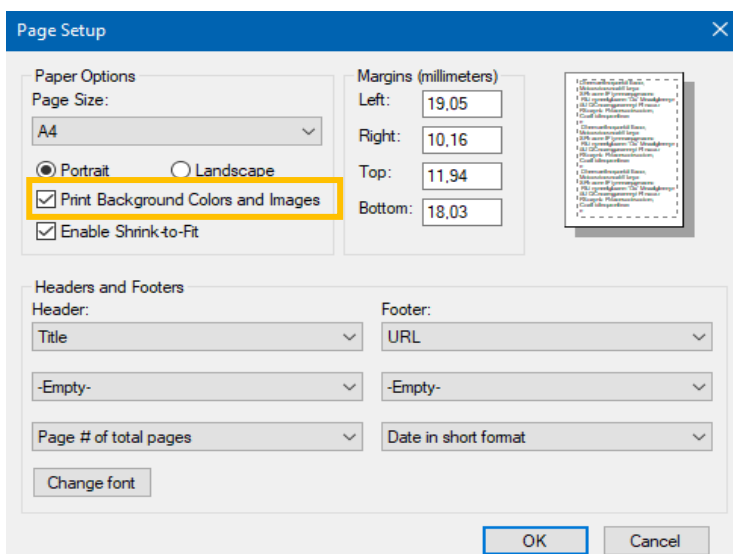
- To make it look good, you have to adjust the settings a little bit. Normally a zoom size between 80% and 70% is required for an easily readable display.



- If the ad is still not displayed correctly, please click on the cogwheel (depending on your browser: possibly also advanced settings).

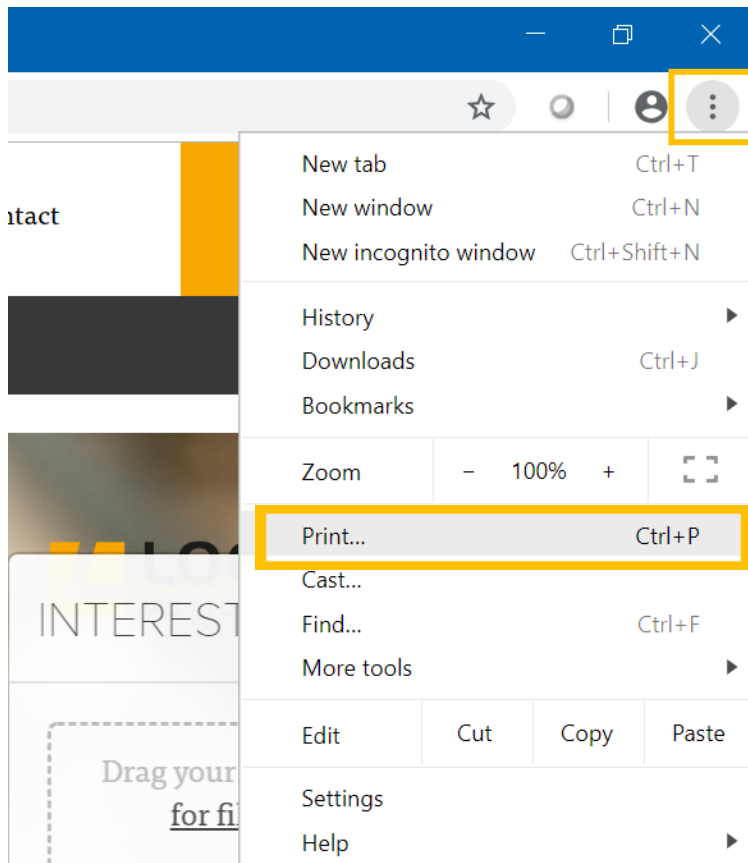


- in the next window you will see the checkbox for "**Print Background Colors and Images**". If this is not set, it's possible that graphics are not displayed (e.g. bullets, "apply online now" button, graphics next to the paragraphs).



In Google Chrome

1. Please open the **print preview** in **Google Chrome** or any other browser.



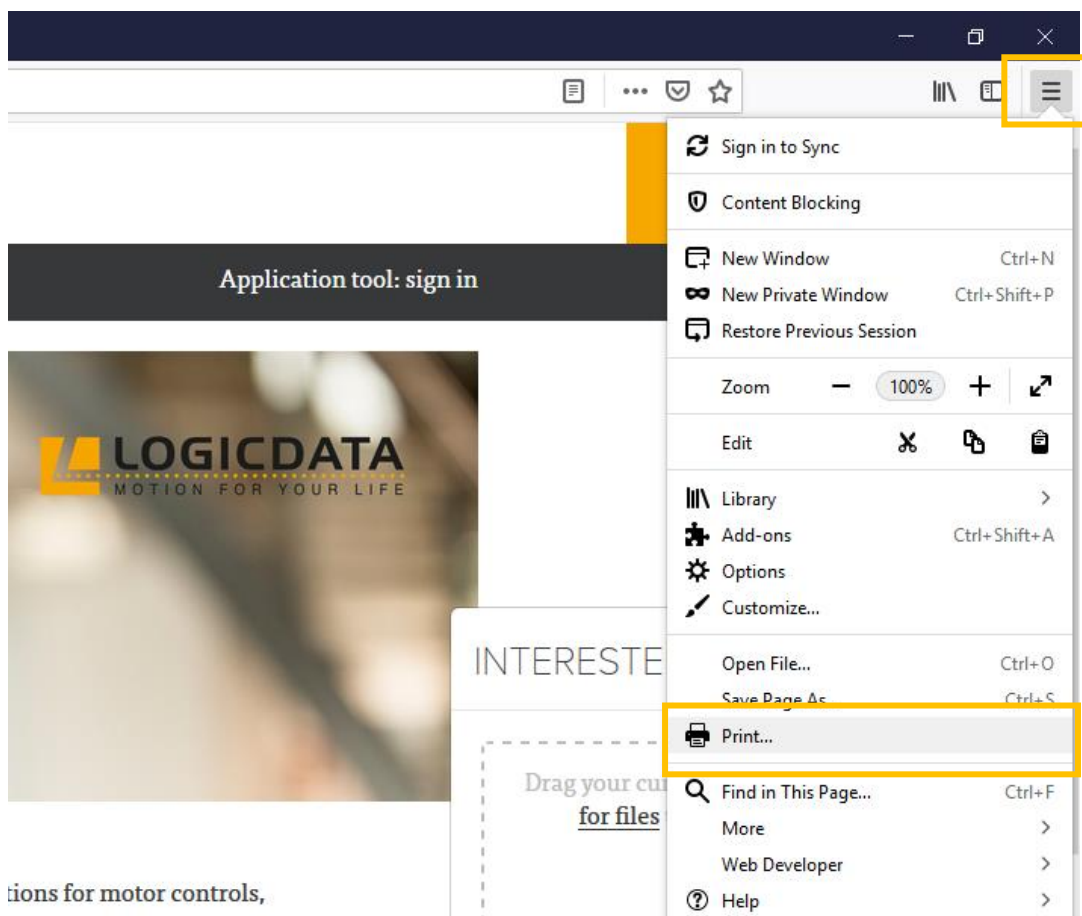
2. To make it look good, you have to adjust the settings a little bit. Normally a "Scale" between 80% and 70% is required for an easily readable display.
3. Additionally, check the boxes "Background graphics" and "Headers and footers". If those are not checked, it is possible that graphics are not displayed. (e.g. bullets, "apply online now" button, graphics next to the paragraphs)

The image shows a print dialog box with the following settings:

- Print
- Total: 1 page
- Buttons: Save, Cancel
- Destination: Save as PDF (with Change... button)
- Pages: All (selected), e.g. 1-5, 8, 11-13
- Layout: Portrait
- Paper size: A4
- Margins: Default
- Scale: 80 (highlighted in yellow)
- Options: Headers and footers (checked), Background graphics (checked) (highlighted in yellow)

In Mozilla Firefox

1. Please open the **print preview** in **Mozilla Firefox** or any other browser.



For the next steps please click on **“Page Setup”** to access more options.

2. To make it look good, you have to adjust the settings a little bit. First of all, unclick **“Shrink to fit Page Width”** and select a **scale** size between 80% and 70% for an easily readable display.
3. Additionally, check the checkbox **“Print background (colors & images)”**. If this is not set, it’s possible that graphics are not displayed (e.g. bullets, "apply online now" button, graphics next to the paragraphs).

